Referral process for Sheltered Workshop (SW)

1. Touch Points (TPs)

Social Service Office (SSO), Family Service Centres (FSCs), hospitals and etc

- Touch Point assesses applicant for suitability for referral to SWs
- Touch Point submit SW application to SGE

2. SG Enable (SGE)

Provision of Information and Referral Services

- SGE Case Officer receives the application
- SGE Case Officer contacts family to provide information that will help family make an informed decision
- Family decide on a SW
- SGE Case Officer refers applicant to the SW of family's choice

3. Service Providers (SPs)

Sheltered Workshop (SW) by Social Service Agencies (SSAs)

 SW will contact family to schedule for assessment

For successful application

 SW will follow-up with family on admission procedures

For unsuccessful application

- Family will be notified by SW
- SGE Case Officer will refer applicant to other SW / explore alternatives

Some key factors when selecting a SW

Applicant's Disability Type



Choose a SW that caters to the applicant's disability type

Location of centre



Find a SW that is near to the applicant's residence

Transport services



 If transport is required, ensure that the chosen SW provides transport

Overview of the guide

*Click on the page number to access more information

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CLICK ON THE CENTRE NAME DIRECTLY TO ACCESS MORE INFORMATION

| | | NORTH | NORTHEAST | EAST | CENTRAL |
|-------------------------|------------------------|--|--|---|---|
| Name o | f centre | MINDS Regional Hub (Woodlands) | MINDS Regional Hub (Hougang) | APSN Centre for Adults | MINDS Regional Hub (Queenstown) |
| Applicant's | Primary Diagnosis | Intellectual Disability | Intellectual Disability | Intellectual Disability (Mild) | Intellectual Disability |
| Disability type | Secondary Diagnosis | Autism Spectrum Disorder (Mild), Cerebral Palsy (Mild), Partial Hearing Impairment | Autism Spectrum Disorder (Mild), Cerebral Palsy (Mild), Partial Hearing Impairment | Autism Spectrum Disorder (Mild), Physical Disability (Mild) | Autism Spectrum Disorder (Mild), Cerebral Palsy (Mild), Partial Hearing Impairment |
| Wheelchair | Accessible | No | No | No | No |
| Transport | Provided* | Yes | Yes | No | Yes |
| Estimated W for Enro | _ | To Be Advised | 6 months | 3 - 6 months | 6 months |
| Vacancy** | | To Be Advised | No | Yes | No |

^{*}Transportation is provided by external vendors. Please contact centre directly to enquire on specific transport boundaries, vacancy and fees.

^{**}Subject to changes without prior notice. Please contact centre directly if you require additional information on the waiting time and vacancy.



CLICK ON THE CENTRE NAME DIRECTLY TO ACCESS MORE INFORMATION

| | | EAST | | | CENTRAL |
|--|------------------------|---|--|---|--|
| Name of o | centre | Bizlink Sheltered Workshop | Cerebral Palsy Alliance Singapore (CPAS) Goodwill, Rehabilitation and Occupational Workshop (GROW) | THK Pan-Disability Centre @ Eunos | SPD Sheltered Workshop |
| Applicant's Disability type | Primary Diagnosis | Intellectual Disability, Physical Disability, Developmental Disability, Autism Spectrum Disorder, Partial Hearing/Visual Impairment | Physical Disability | Intellectual Disability, Physical Disability (Mild), Autism Spectrum Disorder (Mild), Visual/Hearing Impairment | Physical Disability, Intellectual Disability (Mild), Autism Spectrum |
| | Secondary Diagnosis | | Intellectual Disability (Mild) | | Disorder (Mild), Partial Hearing/ Visual Impairment |
| Wheelchair Accessible Yes | | No | Yes | | |
| Transport Provided* Yes | | | Yes | | |
| Estimated Waiting Time for Enrolment** | | 1 year | 6 weeks | To Be Advised | To Be Advised |
| Vacancy** | | Low | Yes | To Be Advised | To Be Advised |

^{*}Transportation is provided by external vendors. Please contact centre directly to enquire on specific transport boundaries, vacancy and fees.

^{**}Subject to changes without prior notice. Please contact centre directly if you require additional information on the waiting time and vacancy.

APSN Centre for Adults

| Programme of | details |
|--------------|---------|
|--------------|---------|

Programme offered

Vocational Training Programmes:

- Café: Service, Barista, Grilling, Mise en place, Frying, Cashiering, Cleaning & Stock take
- Catering Kitchen: Stir-frying, Frying, Cashiering, Cleaning,
 Mise en place, Knife skill, Dish washing & Stock take
 Bakery Kitchen: Weighing, Measuring, Dough making,
- Bakery Kitchen: Weighing, Measuring, Dough making,
 Cookie production, Chocolate production, Cake production,
 Cleaning, Mise en place & Stock take
- Horticulture: Growing media, Propagation, Germination, Harvesting, Pruning, Weeding, Irrigation, Cleaning & Operate hydroponic system
- Retail: FIFO, Stock take, Cleaning, Service, Packing, Arranging
- Contract work: Packing, Labelling, Counting, Cleaning & Stock take

Professional staff/services

- Speech Therapist (ST)
- Occupational Therapist (OT)
- Caregiver Training
- Counselling Support
- Vocational training
- Industry specific training
- Employment placement and on-site job coaching support
- Case Management
- Financial Assistance and external referrals
- Caregivers support
- Legal Aid assistance
- Medical, Eye and Dental referral support
- Care planning and Alumni Support Services (lifelong)

Service Group

Intellectual Disability (Mild, IQ: 50 -70)

Other Requirements:

Independent in basic self-care required (for example independent in toileting, dressing, grooming, eating and making simple purchases)

Programme Full- time (Mon to Fri | 8:30AM to 4:00PM)

(Sat | 8:30AM to 3:30PM – subject to programme)

Meals Halal, Vegetarian

available - chargeable

Transport details

Transport Not Available Provided

Address

11 Jalan Ubi Blk 4 #01-31 Kembangan Chai-Chee Comummity Hub S(409074)

www.apsn.org.sq

Contact details

Tel: 6346 2425 Fax: 6346 7518

cfa_admin@apsn.org.sg

How to get there?

By MRT: Eunos MRT Station

[EW7]

By Bus: 60, 61, 63, 93, 94, 150



by Agency

Bizlink Sheltered Workshop

| Programme de | | | | |
|-----------------------------------|---|--------------------|--|--|
| Programme Programme offered | - Cleaning - Data Entry - Food and Beverage - Card & Gift - Flora & Hamper - Packing - Work Therapy Programme - Vocational Skills Training (independent travelling, purchasing of food) | Developmenta | ellectual Disability, Physical Disability, velopmental Disability, Autism Spectrum order, Partial Hearing/Visual Impairment ogramme Full- time | |
| Professional staff/services | Social Worker Social service assistant, SPED teacher Trainers Recreational & Leisure Activities Community Mobility Training Community & Independent Living Skills Training Bizlink Philantrophic Workfare fund (Financial Assistance) Information and Referral Financial Assistance Referral Assistive Technology Application | Meals | Available & Chargeable (Halal Certified from Bizlink Café) | |
| | | Transport details | | |
| | | Catchment areas | Island-wide 1. Third Party Transport, subject to availability and at designated pick up and drop off point (pick up at Jurong East, Woodlands, Toa Payoh) 2. Bizlink Transport at designated pick up point | |
| | | Туре | Third Party Transport (Normal) Bizlink Transport (Hydraulic) | |

www.bizlink.org.sq

Address

512 #01-09 Chai Chee Lane Bedok Industrial Estate S(469028)

Contact details

Tel: 6449 5652 Fax: 6449 5694 info@bizlink.org.sg

How to get there?

By MRT: Bedok North MRT Station

[DT29]

By Bus: 26, 222, 222B



by Agency

Cerebral Palsy Alliance Singapore (CPAS) Goodwill, Rehabilitation and Occupational Workshop (GROW)

www.cpas.org.sq

Programme details Programme - Vocational skills training in **Service Group** offered assembly work, IT and office skills Physical Disability, Intellectual Disability (Mild) and social enterprise initiatives (e.g. Gift Shop, Cafe, Pushcart, Art & **Programme** Full-time (Mon to Fri | 9AM to 3PM) Handicraft) **Hours** - Enhance basic adaptive daily living skills - Community mobility training and life skills (e.g. purchasing of food, using public transport) - Occupational Therapist (OT) **Professional** Meals Available - Physiotherapist (PT) staff/services - Social Worker a) Information and referral b) Financial assistance c) Casework and counselling d) Parent/caregivers support e) Link with external resources **Transport details** - Employment placement and on-site job coaching support (1-month) Island-wide (Chargeable Third Party Catchment Transport, subject to availability) areas Normal/ Hydraulic Type

Address

65 Pasir Ris Drive 1 S(<u>519529</u>)

Contact details

Tel: 6585 5643 Fax: 6585 5603

hqadmin@cpas.org.sg

How to get there?

By MRT: Pasir Ris MRT Station [EW1] By Bus: 39, 53, 81, 89, 109, 518



by Agency

MINDS Regional Hub

Service Group Intellectual Disability, Autism Spectrum Disorder (Mild), Cerebral Palsy

<u>www.minds.org.sq</u>

roup (Mild), Partial Hearing Impairment

Programme details

Job Nature

Manual contract work involving recycling, packaging, sorting, stacking; Bakery (except @Hougang), Food and preparation; Cleaning; Sales and retail; Artistic activities and performing arts; Provides vocational training skills / iADL; On the job training; Lifelong learning and curriculum

Professional staff/services

- Occupational Therapist (OT)

- Physiotherapist (PT)
- Psychologist
- Social Worker
- Counselling support

Meals

Hours

Programme

Available (No Pork/lard)

Full-time (Mon to Fri | 9AM to 4:30PM)

@ Hougang

29 Rosyth Road S(546190)



How to get there?

By MRT: Kovan MRT Station [NE13]

By Bus: 43, 70, 76, 103, 109, 116, 147, 156

Transport details

Catchment areas

East, Northeast, Southeast and Central region

For postal code starting with 79 (e.g. Seletar, Jalan Kayu, Fernvale, Sengkang West) will fall under MINDS Regional Hub (Hougang).

Contact details

Tel: 6282 4852 Fax: 6280 5078 iedc@minds.org.sg

@ Queenstown

800 Margaret Drive S(149310)



How to get there?

By MRT: Redhill MRT Station [EW18] By Bus: 32, 122

Transport details

Catchment areas West, Southwest, South and Central

region

Contact details

Tel: 6473 1148 Fax: 6473 3885

smedc@minds.org.sg

@ Woodlands

30 Woodlands Ring Road, #01-02, S(737883)

MINDS Regional Hub (Woodlands)

How to get there?

By MRT: Admiralty MRT Station [NS10] By Bus: 912, 900

Contact details Tel: 6366 3966

Fax: 6366 7422

wedc@minds.org.sg

Transport details

Catchment areas

North, Northwest

and Central region

by Agency

SPD Sheltered Workshop

www.spd.org.sq

Programme details

Programme offered

Packing and assembly of goods and items, document digitising, scanning, data entry, sewing, leather crafting

Vocational Skills Training, Independent Travelling, Purchasing of Food

Service Group

Physical Disability, Intellectual Disability (Mild, IQ 50 -70) Sensory Disability (Partial Hearing/ Visual Impairment), Autism Spectrum Disorder (Mild)

Other Requirements:

- Independent in basic activities of daily living (BADL) and mobility
- Trainable to travel independently
- Ready for vocational training

Professional staff/services

- Workshop Supervisor
- Social Worker
- Occupational Therapist
- Occupational Therapy (e.g. community mobility training,

community/ independent living skills

- training)
- Support Groups
- Counselling
- Case Management
- Vocational Training (on-job-training

and certification)

Programme Full-time

Hours (Mon to Fri | 8AM to 5:30PM)

Meals Not Available

Transport details

Catchment SPD provides shuttle bus services areas for their clients at Tiong Bahru

Plaza. Timing: 7AM, 7:15AM, 7:30AM, 7:40AM, 4:45PM

Type Wheelchair Friendly / Hydraulic

Address

2 Peng Nguan Street, SPD Ability Centre, S(168955)

Contact details

Tel: 6579 0720 Fax: 6579 0726 sws@spd.org.sg

How to get there?

By MRT: Tiong Bahru MRT Station

[EW17] By Bus: 121



by Agency

THK Pan-Disability Centre @ Eunos

www.thkmc.org.sq

| Programme details | | | | |
|-----------------------------|---|-------------------|---|--|
| Programme offered | - Housekeeping training and site attachments - Baking (preparation & production team) - Administrative duties (e.g. shredding, laminating) - Contract work Accompanied lunch buying, travel training for site attachments, prevocational training (e.g. cognitive skills, daily living skills, social skills) | (Mild), Physica | sability, Autism Spectrum Disorder al Disability (Mild), Sensory Visual/Hearing). Full- time (Mon to Fri 9AM to 4PM) | |
| Professional staff/services | Occupational Therapist (OT) Social Worker Workshop Instructors Job Coach, Employment Support Caregiver Support Pre-vocational skills training programme Ad-hoc physiotherapy and speech language therapy Social activities (e.g. soccer, Reward Shop) | Meals | Available (Halal) | |
| | | Transport details | | |
| | | Catchment areas | Island-wide | |
| | | Туре | Normal | |

Address

Blk 3 Eunos Crescent, #01-2577, S(400003)

Contact details

Tel: 6846 1171 Fax: 6846 1121 eupdc@thkmc.org.sg

How to get there?

By MRT: Eunos MRT Station [EW7] By Bus: 15, 21, 25, 51, 55, 60, 61, 63, 93, 94, 854, 966

